

ILTON PARISH COUNCIL

COVID - 19 EMERGENCY

Minutes of the Ordinary Meeting of Ilton Parish Council held by remote connection using Zoom on

Tuesday 10th November 2020 at 7.30 p.m.

Members of the public were invited to attend the remote meeting using Zoom and to contact the Clerk prior to the meeting with any questions or comments they wished to make. Due to time constraints members of the public were advised that they would not be able to speak at the meeting.

2020/141 Attendance and Apologies

Those present by video link:	Apologies	In Attendance
Mr I Sherwood (Chair)	Mr A Dance (County Councillor)	2 members of the public
Mrs J Bennett	Mr M Cavill (District Councillor)	
Mrs M Bullock		
Mrs S Hill		
Mr G Mackenzie-Green		
Mr D Mico		
Mrs S Morley (Clerk)		
Mr Guy Danvers		

Those present by phone:

Mrs J Easterbrook
Mrs R Burt (Vice Chair)

2020/142 **Declarations of Interest** - There were no declarations of interest.

2020/143 **Minutes of the Ordinary Meeting held by Zoom on Tuesday 14th October 2020.**

The minutes were agreed and will be signed when this is possible.

2020/144 Parish Council Vacancy

Mrs Pat Matravers has resigned from the Parish Council. The Clerk sent a card and letter of thanks and Mrs Hill took some flowers. A formal notice of the vacancy has been placed on the notice board. However no election can take place until May 2021 so if 10 residents do call for an election the vacancy will remain unfilled until the election takes place. If no election is called for the Parish Council can co-opt at the meeting in December.

2020/145 Planning Applications

Planning Applications - to date there has been 1 application which was forwarded to councillors by email. All applications now come by email.

(a) App No 20/01940/FUL
Proposal Side extension to a steel framed agricultural building to house cattle.
Location Old Dairy Buildings, Land at Ilford Farm, Frost Lane, Ilton Ilminster
Councillors had no objections to this proposal.

(b) Application: 19/03505/FUL
Proposal: Erection of 15 dwellings, formation of new access and associated works
Location: Land OS 3875 Part St Peters Close, Ilton

This application was due to be considered by the Area North Committee in October but has been postponed until November.

2020/146 Accounts Payments and Receipts

- (a) The following cheques were raised:
- | | | | |
|--------|-----|----------|--|
| 001224 | - £ | 346.32 | - SSDC Ranger Labour September |
| 001225 | - £ | 1,281.60 | - Slade Parry, Project management |
| 001226 | - £ | 310.15 | - John Wainwright, Scalpings for path |
| 001227 | - £ | 11.00 | - G Mackenzie-Green |
| 001228 | - £ | 114.00 | - Elite Playground Inspections |
| 001229 | - £ | 120.00 | - Martin Wyatt, Car Park hedge |
| 001230 | - £ | 134.30 | - G Mackenzie-Green for Royal British Legion - Tommy for Remembrance Day |
| 001231 | - £ | 50.00 | - Bath Building Society transfer to new account |
| 001232 | - £ | 339.14 | - Salary & admin expenses, inc Zoom |
| 001233 | - £ | 227.00 | - HMRC, paye |
| 001234 | - £ | 246.24 | - S Morley for Easy Merchant - Terram membrane for path |
| 001235 | - £ | 11.28 | - G Mackenzie-Green, stakes for soldiers on Village Green |
| 001236 | - £ | 90.72 | - S Morley for Freshair Fitness - limiters. |
| 001237 | - £ | 25.00 | - SALC, training Ian Sherwood |
| 001238 | - £ | 196.99 | - P A Hill - daffodil bulbs |
| 001239 | - £ | 39.00 | - The Wider View, printing Merryfield Messenger |
| 001240 | - £ | 623.50 | - John Wainwright, scalpings for path |
| 001241 | - £ | 299.04 | - PIB Insurance Brokers, tractor insurance |
| 001242 | - £ | 47.00 | - I Sherwood, fuel for tractor, cans and tools |
- (b) Bath Building Society - the new account has been opened with an initial deposit of £50.00. We are waiting for the paperwork.

2020/147 Recreational Development / Playing Field

- (a) Perimeter Footpath - Work started the week beginning 28th September 2020. Due to the bad weather the final tarmacing will be left until the spring. Scalpings will be laid along the path so that it can be walked. One area is to be laid with a membrane to prevent weeds.
- (b) Skate Park - Three tenders have been considered. Only one company, Maverick, visited the site. Councillors voted unanimously to accept Maverick's quote. Mr Mico will go back to them to look at a more detailed quote and to liaise about applying for grants.
- (c) Tractor - A number of companies were contacted for a quote for insurance for the tractor. A quote received from ERS through PIB Insurance Brokers was the most competitive at £299.04. This is fully comprehensive for a year. Once the tractor has been insured it can be registered with the DVLA. Councillors agreed unanimously to go ahead with the quote from PIB.
- (d) Container - Quotes have been received for the alarm system which is very expensive at around £2,000. It was noted that there are security measures in place, the container is secure and the tractor is secure inside the container. The tractor will be insured and the container itself is insured up to a value of £12,000. It was agreed to increase the insurance cover on the container to £15,000. **ACTION - The Clerk**
- (e) Football Pitch - The grass has been cut to 1.75". Once the grass has consolidated and thickened it can be cut to 1". The pitch will be cut weekly.
- (f) Grass Cutting - The team will go around the different areas to see how long it is likely to take to cut everything as soon as the tractor is taxed and insured.
- (g) Larkfleet Compound - Mrs Burt phoned Larkfleet who has said the compound will be cleared by the end of the year.
- (h) New Trees - the application for 100 trees from the Woodland Trust has been accepted and they will be delivered in March next year.

- (i) Benches - Mr Sherwood will chase up the picnic benches. The metal benches will be ordered for delivery in the new year. **ACTION - Mr Sherwood**
- (j) Bulbs - Hundreds of mixed spring bulbs were planted around the Playing Field. There are a few more to plant on the new bund once it has been finished. Mrs Hill will plant those. Thanks to all the volunteers who turned out to help with the planting. **ACTION - Mrs Hill**

2020/148 Cemetery

- (a) Complaints - There have been a number of complaints during the summer regarding building materials being left in the Cemetery. Two Councillors removed the pile of scalplings. The Clerk has written to the resident responsible for the problem with a warning that the right of access to refill the oil tank via a back gate into the Cemetery will be rescinded if there is anything else left lying around in the Cemetery.
- (b) Replacement trees - The cherry trees should arrive next week.
- (c) Wood and chippings - All the wood has now been removed and most of the chippings have been spread around in the Play Park.

2020/149 Churchyard - There was nothing to report in connection with the Churchyard.

2020/150 Village Green

This year it is 75 years since the end of WWII and 102 since the end of WWI. An 'Unknown Tommy' was ordered from the Royal British Legion for the Village Green for Remembrance Day at a cost of £126.00 + VAT. This can be put on the Village Green each year. Mr Mackenzie-Green and Mr Danvers made four more Tommies to represent the four people from the village who died in WW1.

2020/151 Recreation Ground Play Park - There was nothing to report.

2020/152 Brook Green

Seating - The picnic benches which were refurbished and were put on the Playing Field have now been taken back to Brook Green. There are now one metal and 2 wooden benches there. At some time new benches should be made for Brook Green.

2020/153 Footpaths

Mrs Bennett has walked 3 of the footpaths and noted the problems including broken gates and blocked paths. She has reported everything to the Footpaths Team at SCC who have said there is no funding for repairs at the moment. Some of the smaller jobs could be done by the Ranger.

Mrs Bennett mentioned the new requirement that all footpaths need to be registered by 2026 or they will be lost. She will find out how many of Ilton's paths are already registered and whether we need to register any.

The footpath at the bottom of Merryfield Lane was mentioned and it was asked whether this could be registered. Previously it was a well used path but the current owners no longer allow access. It was thought that if there is enough evidence it may be possible to register it. It was used regularly from 1949 until fairly recently. Mrs Bennett will look into this.

ACTION - Mrs Bennett

2020/154 Highways

- (a) The potholes in Copse Lane have been repaired.
- (b) The wall half way along Frost Lane is leaning over into the road. The land on the other side appears to be pushing it over. Mrs Burt will investigate. **ACTION - Mrs Burt**

2020/155 General Maintenance - Ranger Scheme

The Ranger has done a lot of work around the village including clearing out the culverts in Frost Lane and moving the chippings from the Cemetery.

2020/156 Issues raised by residents by email - There were no issues raised by residents.

2020/157 Issues councillors wish to raise or to report

- (a) Identification - It was agreed to produce an ID for the Parish Council which councillors can wear if they need to do any official business with the public.
ACTION - The Clerk
- (b) Parish Plan - Mrs Bennett would like to produce a new up-to-date Parish Plan. The last one was done in 2006 so is out of date now. Councillors thought this is a good idea.
ACTION - Mrs Bennett / Agenda Item December
- (c) War Memorial - Several councillors would like to erect a war memorial on the Village Green. It was agreed to look at the costs of this. The Clerk to find out about planning consent and whether it is needed.
ACTION - Mr Mackenzie-Green, Mrs Bennett, The Clerk
- (d) Christmas Sled - An idea of having a Christmas sled to go around the village visiting the children was put forward.
ACTION - Agenda Item December

2020/158 Date of next Ordinary Parish Council Meeting

The next ordinary meeting of Ilton Parish Council will be on Tuesday 8th December by Zoom or in the Village Hall according to government advice nearer the time.

The meeting finished at 8.45 p.m.

Ian Sherwood Chairman